

Certificate of Appropriateness

Filing Date: May 7, 2026
Case Number: **26-29-HPC**
Request: **Certificate of Appropriateness**
Project Address: 623 Herndon St, Shreveport, LA 71101
Historic District: Highland Historic District
Zoning: R-HU (Highland Urban Conservation Residential District)
Applicant: William Hartman / Revitalize Highland
MPC Review by: Nikolas Holt, Community Planning Division
Nikolas.holt@shreveportla.gov
HPC Meeting Date: May 19, 2025

PROJECT DESCRIPTION

Revitalize Historic Highland (RHH) will be repairing the exterior of the house at **623 Herndon Street** in the Highland Historic District. The structure is one of numerous two-story four-squares with neo-classical details in the immediate area. It appears on the 1909 edition of the Sanborn Fire Maps, meaning it was constructed prior to that date. At some point, likely within the first decade or two of its existence, the second floor was expanded beyond the original perimeter of the structure. Located at the rear corner, these bump outs are supported by simple brackets giving the house its distinctive massing.

623 Herndon St was included as a contributing element in the initial nomination of Highland to the National Register in 1987. The register describes the house as a “two story frame foursquare with hipped roof; hip roof porch that wraps around to left side of house; porch is supported by fluted square posts; single pane glass door on right side with single pane side lights, corner lights, and transom; fluted door surround.”

PROJECT SCOPE

- Removal of dilapidated second floor addition at building rear.
- Reconstruction of the L-shaped wrap around porch.
- Restoration of the existing front door, side and corner lights, and transom.
- Repair of existing exterior clapboard siding as needed.
- Replacement of windows.
- Replacement of exterior door to front porch, exterior rear door, and second floor balcony door.
- Reconstruction of stair to rear entry.
- Repair of the interior stair at front entry hall.
- Analysis of structural integrity of second floor bump at west side of building.
- Analysis of raised brick piers, repairs to piers as needed and leveling of structural beams

OTHER ACTIONS REQUIRED

The proposed project will require a Building Permit from the City of Shreveport Permits Division.

APPROVAL STANDARDS – Certificate of Appropriateness.

Per Shreveport UDC Article 21, Section 21.5, D. *Approval Standards*, for a Certificate of Appropriateness:

It is not the intention of these regulations to require the reconstruction or restoration of individual or original buildings and/or prohibit the removal or demolition of the same. Upon review of the application for a Certificate of Appropriateness, the Shreveport HPC and the Executive Director of the Shreveport-Caddo MPC, or his/her

designee, must balance the following standards in making any recommendation and/or determination for approval:

1. *Whether the proposed activity involving exterior features and/or exterior architectural features is harmonious with the special character of the HPOD.*

MPC STAFF COMMENTS: MPC staff finds that the proposed activity IS HARMONIOUS with the special character of the HPOD.

2. *Whether the proposed activity will adversely affect any exterior feature and/or exterior architectural feature.*

MPC STAFF COMMENTS: MPC staff finds that the proposed activity WILL NOT adversely affect the exterior or architectural feature(s) and essence of the structure.

3. *Whether the proposed activity will adversely affect the historic character of the landmark, site, building, structure, landscape and/or object.*

MPC STAFF COMMENTS: MPC staff finds that the proposed activity WILL NOT adversely affect the historic character of the structure and area.

4. *In considering new construction, if a contemporary design is used, the architectural styles from particular historic periods are not required; however, a determination regarding whether the contemporary design is harmonious with the character of the HPOD is required.*

MPC STAFF COMMENTS: MPC staff finds that the architectural style IS HARMONIOUS with the characteristics of the HPOD. The new addition(s) will retain the same architectural elements in color, siding and texture.

5. *Whether the proposed activity is in compliance with the design standards contained in Article 4.*

MPC STAFF COMMENTS: MPC staff finds that the proposed activity IS IN COMPLIANCE with the design standards contained in Article 4 of the Shreveport UDC.

MPC STAFF ANALYSIS

CERTIFICATE OF APPROPRIATENESS

Based on the analysis of the approval standards, MPC staff finds that the proposed parapet additions are appropriate for **623 Herndon Street**. Therefore, MPC staff recommends Approval of this requested Certificate of Appropriateness.

MPC STAFF RECOMMENDATION

CERTIFICATE OF APPROPRIATENESS.

MPC staff recommends APPROVAL of the requested **Certificate of Appropriateness** as it appears to meet the approval standards of Shreveport UDC *Article 21, Section 21.5, D*.

ATTACHMENTS

- **Exhibit A.** Front Façade View
- **Exhibit B.** Zoning Map
- **Exhibit C.** Vicinity Map
- **Exhibit D.** Project Scope
- **Signed Application**

HISTORIC PRESERVATION COMMISSION (HPC) RECOMMENDATION (May 19, 2026)
CERTIFICATE OF APPROPRIATENESS.

MPC EXECUTIVE DIRECTOR'S DECISION (May 19, 2026)
CERTIFICATE OF APPROPRIATENESS.

Executive Director Signature:	Date:
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Exhibit A. Front Facade View



Exhibit B. Zoning Map



Exhibit C. Vicinity Map

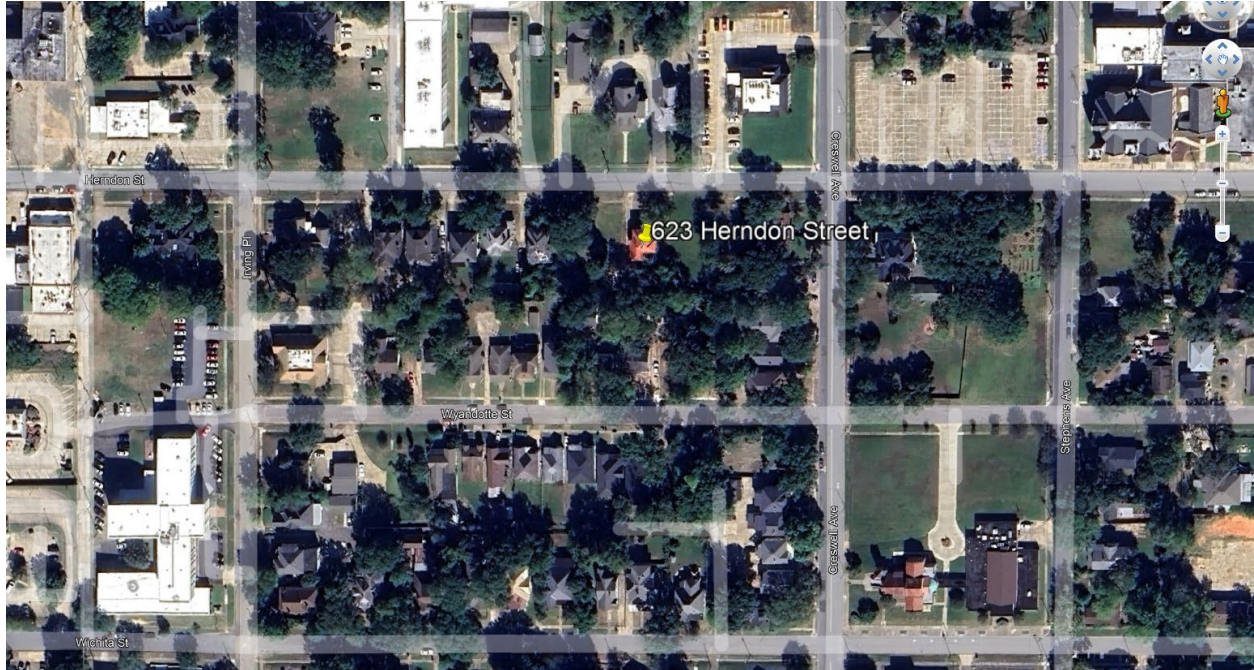


Exhibit D. Project Scope



North Elevation



NORTH (FRONT) ELEVATION

623 Herndon St. Shreveport, Louisiana
drawing scale: 1/8" = 1'-0"

Revitalize Historic Highland
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South Elevation



SOUTH ELEVATION

623 Herndon St. Shreveport, Louisiana
drawing scale: 1/8" = 1'-0"

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East Elevation



EAST ELEVATION

623 Herndon St. Shreveport, Louisiana
drawing scale: 1/8" = 1'-0"

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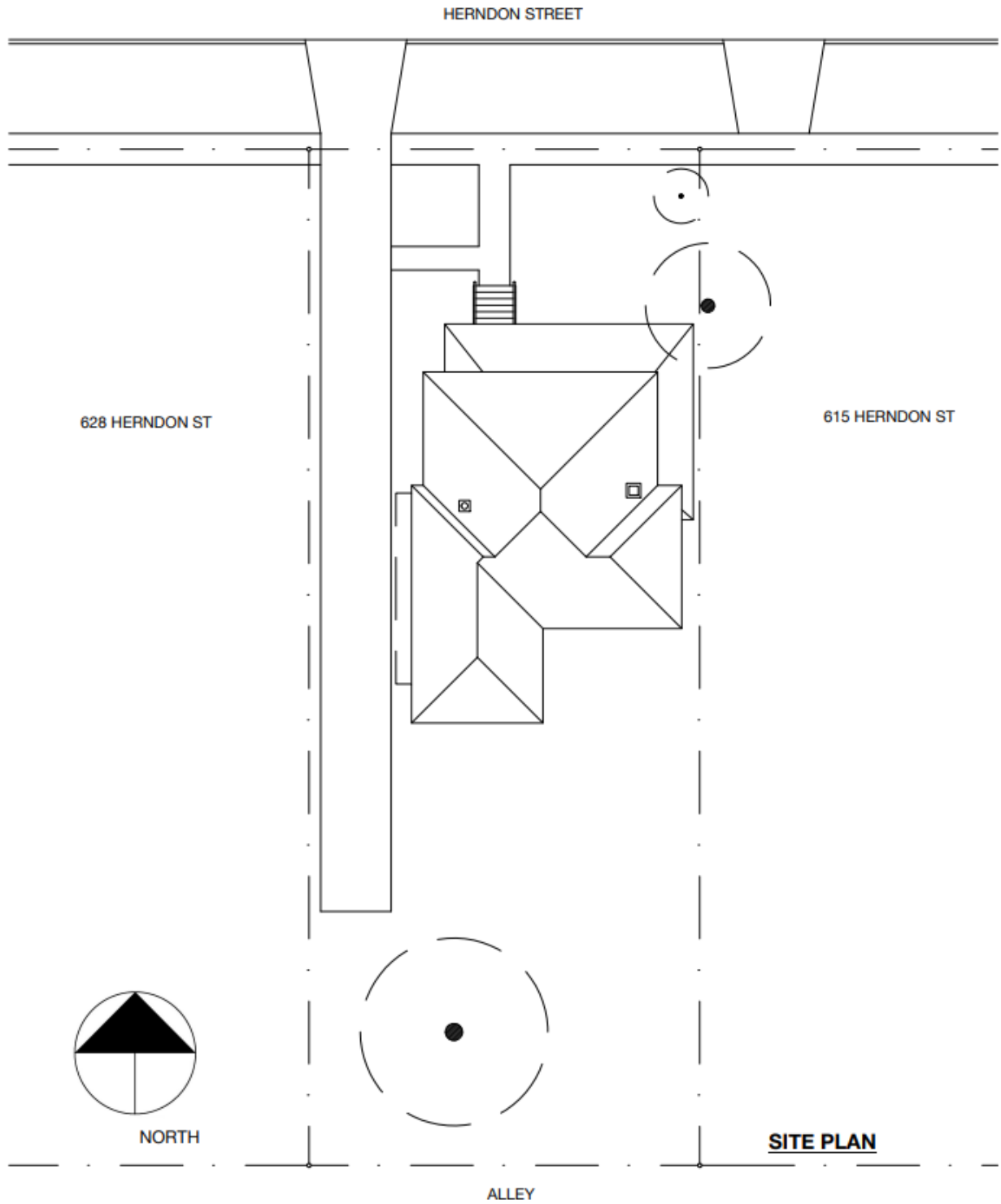
West Elevation



WEST ELEVATION

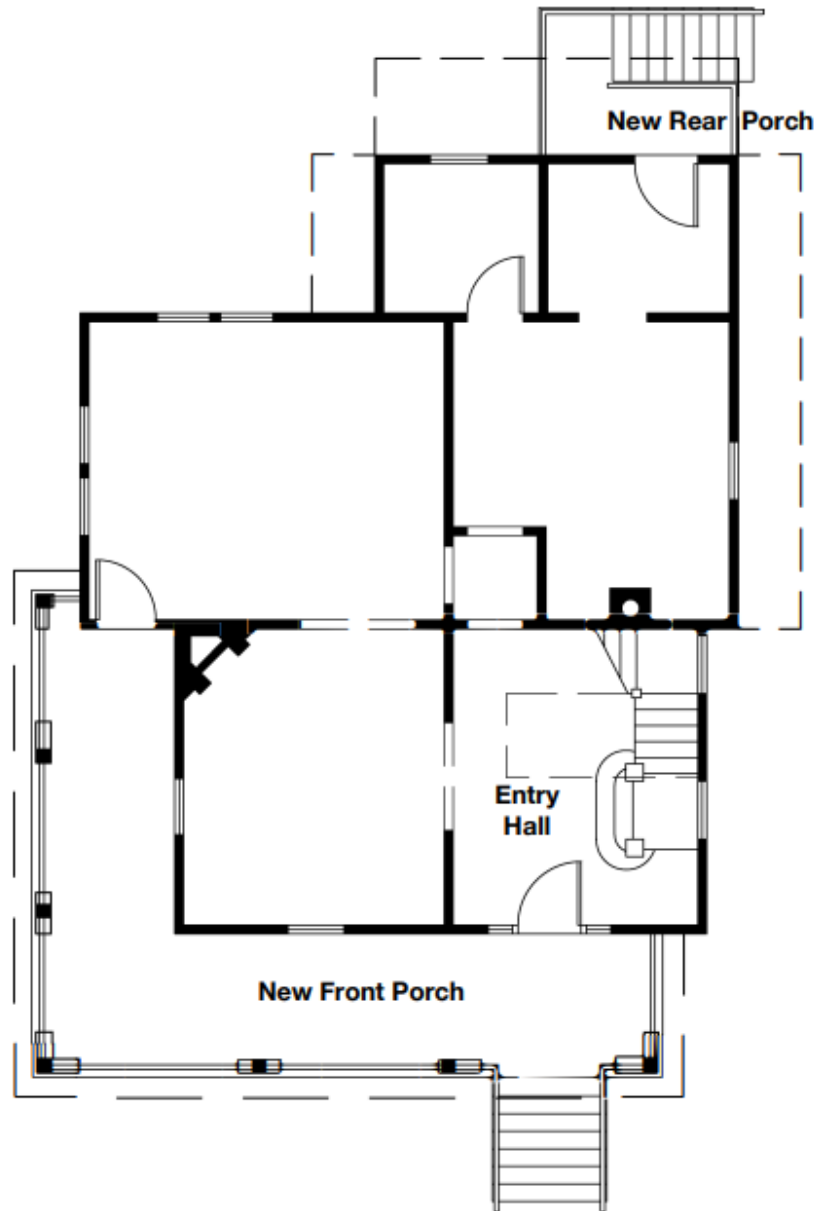
623 Herndon St. Shreveport, Louisiana
drawing scale: 1/8" = 1'-0"

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623 Herndon St. Shreveport, Louisiana
drawing scale: 1/8"=1'-0"

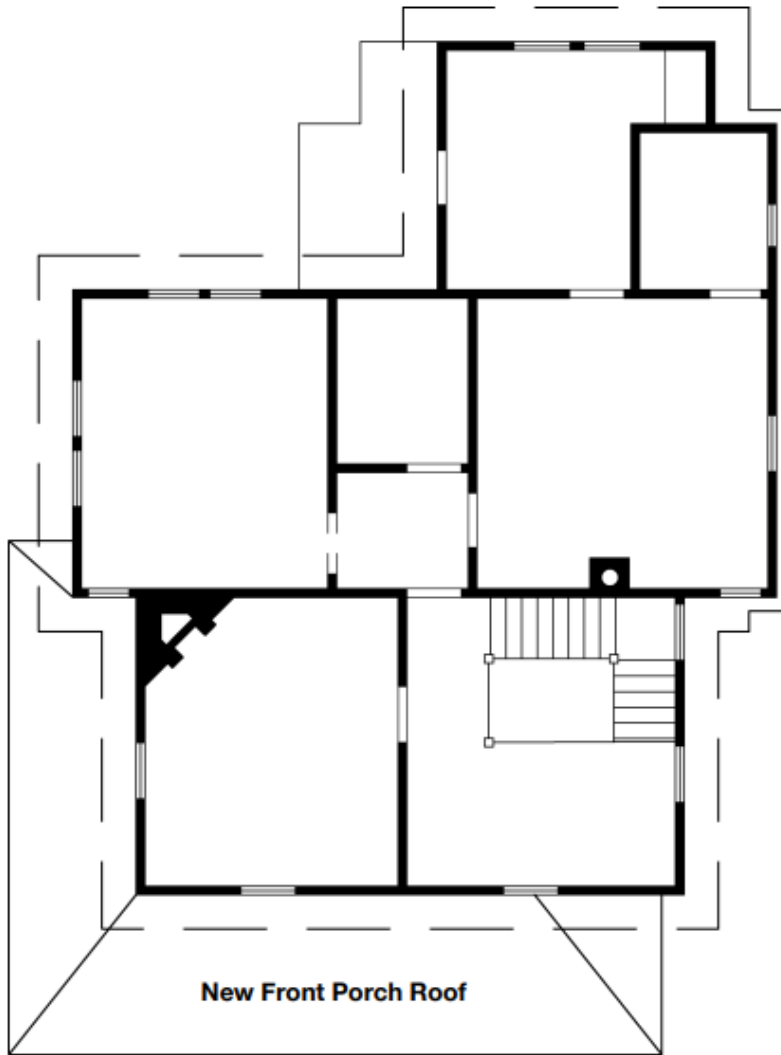
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FIRST FLOOR PLAN

623 Herndon St. Shreveport, Louisiana
drawing scale: 1/8"=1'-0"

Revitalize Historic Highland
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SECOND FLOOR PLAN

623 Herndon St. Shreveport, Louisiana
drawing scale: 1/8"=1'-0"

Revitalize Historic Highland
May 7, 2026



Historic Preservation Commission Application

Revised 11.09.2023

1. PROPERTY INFORMATION		
Project Address/Location: <u>623 Herndon Street</u> Will you be applying for rehabilitation tax credits for this project: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Relevant applications pending approval from MPC, Zoning Board, City Council or other government agency: _____		
2. CASE TYPE		
<input checked="" type="checkbox"/> Certificate of Appropriateness	<input type="checkbox"/> Exception of Economic Non-Viability (as applicable)	<input type="checkbox"/> Other
<input type="checkbox"/> Certificate of Demolition	<input type="checkbox"/> Determination of No Material Effect	
3. HISTORIC DISTRICT		
<input type="checkbox"/> Fairfield Historic District	<input type="checkbox"/> Shreveport Commercial Historic District	<input type="checkbox"/> Historic Property / Landmark Name (if applicable)
<input checked="" type="checkbox"/> Highland Historic District	<input type="checkbox"/> Texas Avenue Historic District	
<input type="checkbox"/> South Highland Historic District	<input type="checkbox"/> St. Paul's Bottoms Historic District	
4. WORK BEING PERFORMED		
<input type="checkbox"/> Addition (to an Existing Structure)	<input type="checkbox"/> Demolition	<input type="checkbox"/> Other (please specify)
<input checked="" type="checkbox"/> Alteration/Repair	<input type="checkbox"/> New Construction	
<input type="checkbox"/> Construction of a Fence / Wall	<input type="checkbox"/> Renovation	
5. PROJECT DESCRIPTION		
<i>(General nature of action for which certificate is sought (attach additional 8 1/2 x 11 pages as necessary))</i>		
SEE ATTACHED		



Historic Preservation Commission Application

Revised 11.09.2023

6. CONTACT INFORMATION

If property owner designates an agent as the coordinator for the project, this person (the applicant) shall attend all necessary meetings and public hearings, will receive the agenda, recommendations, and case reports, and will communicate all case information to other parties as required. **All contact for this project will be made through the applicant listed below.**

NAME, ADDRESS, AND SIGNATURE OF ALL PROPERTY OWNERS: ALL property owners must sign. All property owners must sign unless one person has the power of attorney to sign for others and that power of attorney is submitted with the application. A managing partner in a corporation may sign and submit written authorization. **If in business name or corporation, list all persons owning 6% or more. Attach separate sheet if necessary.**

Applicant Contact Information

Check if Primary Contact

Name: William Hartman Company (if applicable): Revitalize Historic Highland

E-mail: william@revitalizehistorichighland.org Phone: 318-918-4468

Mailing Address (street, city, state, zip): 900 Jordan St, Shreveport, LA 71101

Current Property Owner Contact Information

Check if Primary Contact

Name: William Hartman Company: Shreveport Old Houses LLC

E-mail: see above Phone: _____

Mailing Address (street, city, state, zip): _____

Designee Contact Name: _____ E-mail Address: _____ Phone: _____

Certification of Applicant and Current Property Owner

I hereby certify that I have read and examined this application and know the same to be true and correct. I understand that consideration of this application is based upon the correctness of the information I have supplied and that any permit(s) granted may be revoked upon a finding by the Metropolitan Planning Commission (MPC), Historic Preservation Commission, and/or City of Shreveport that any relevant information supplied on or with this application is substantially incorrect. I further understand that only complete applications, including all required exhibits, are considered by the MPC, and that applications, including all required exhibits and fees, must be received in the Office of the MPC and certified as complete no less than seven (7) days prior to the next scheduled Historical Preservation Commission meeting in order to be placed on the agenda.

Property Owner Signature: William Hartman Date: 5/4/26

Applicant Signature: _____ Date: _____