

## **ARTICLE 20. ANNEXATION STANDARDS**

- 20.1 PURPOSE**
- 20.2 PROCESS**
- 20.3 ANNEXATION STANDARDS**

### **20.1 PURPOSE**

The purpose of this Article is to establish a procedure and criteria for annexation of unincorporated Caddo Parish territory to the City of Shreveport, specifically to:

- A.** Protect the public health, safety, and welfare by establishing standards for annexation of land into the City.
- B.** To manage the fiscal impacts of annexation.
- C.** Preserve, protect, and enhance the character of residential neighborhoods.
- D.** Strengthen the City's economic resources.
- E.** Ensure that annexed land is adequately served by essential public facilities and services, including water facilities, wastewater facilities, drainage facilities, and transportation facilities.

### **20.2 PROCESS**

#### **A. Initiation**

The City of Shreveport may initiate an annexation or an annexation may be requested by a property owner(s). When an annexation is requested, an annexation application must be filed with the Executive Director on forms maintained by the City. Once it is determined that the application is complete, the Executive Director will schedule the application for consideration by the Shreveport Metropolitan Planning Commission of Caddo Parish.

#### **B. Action by Shreveport Metropolitan Planning Commission**

1. The **Shreveport** Metropolitan Planning Commission will consider a proposed annexation at a public hearing.
2. Following the close of the public hearing, the **Shreveport** Metropolitan Planning Commission must forward its recommendation to the City Council.
3. The **Shreveport** Metropolitan Planning Commission must evaluate the application based upon the evidence presented at the public hearing, pursuant to the approval standards of this Article and recommend approval, approval with conditions, or denial of the annexation.

#### **C. Action by City Council**

Upon receipt of the **Shreveport** Metropolitan Planning Commission recommendation, the City Council will act on the application. The City Council must take action in the form of approval, approval with conditions, or denial of the annexation.

### **20.3 ANNEXATION STANDARDS**

All annexations must meet the following standards:

- A.** The proposed annexation is in compliance with state law.
- B.** The proposed annexation and parcel configuration must be consistent with the Master Plan. This includes evaluation of whether the area is identified by the Master Plan as desired or intended for annexation.

- C. The parcels proposed for annexation must be contiguous to parcels located in the City.
- D. The annexation reflects any annexation or service extension policy of the City.
- E. The annexation will not adversely affect the planned development pace of growth or redevelopment in other areas of the City as indicated in the Master Plan.
- F. The proposed annexation supports the planned capital improvement policy such that public transportation and utility services are in place or planned to be in place to accommodate the development pace of the land under consideration.
- G. Public services and utilities must be provided to the satisfaction of the City Engineer:
  - 1. Improvements must be constructed and accepted prior to issuance of building permits or sewer connections.
  - 2. All streets must meet City street standards, including right-of-way and access standards of Article 12, unless otherwise exempted by the City Engineer.
  - 3. The lots must be connected to the City's sanitary sewer system or able to be connected to the City's sewer to the satisfaction of the City Engineer.
  - 4. The City taxpayer is not burdened with paying for additional services for newly annexed lands as demonstrated in a fiscal impact analysis.
- H. The annexation yields a fiscal benefit to the City.
- I. The proposed land use and related densities or intensities of development reflect the Master Plan.
- J. All lots to be annexed must meet the minimum lot size of this Code. Single developed properties that meet all other annexation policies, with the exception of minimum lot size requirements, may be considered for annexation.